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**Board**

**Meeting Minutes**

**Time:** 6:32 PM the NMVCD Board Meeting was called to order by Board Chairman Glenn Maret on April 23rd, 2024.

**Members Present:**

Glenn Maret, (Board Chairman) Pat Tolar, (Board member)

Smokey Joe Wightman, (Board Member)

Kevin Gilbertson (Board Member)

Greg Barron, (Budget Officer)

Anita Baumgart, (Acting Secretary)

The Board Meeting was respectfully turned over to Manager, Greg Barron.

**Minutes Approval:** Pat Tolar moved to approve the minutes, Smokey Joe Wightman seconded. Motion passed.

**Financial Update:** The Board reviewed the financial statements. At present the district has $1,773,534.55 in the bank. Greg is predicting there will be 1.6 million cash carry over by June 30th, 2024.

Glen Maret raised the question about all NMVCD district’s money being in one bank account, because at the Irrigon Park District meeting, they found that they were not in compliance because the FDIC only insured the money up to $250,000.00. So, the Park District was required to split the money into different accounts to comply. Greg said he will check into this matter ASAP for our District funds at Banner Bank.

**2023 Annual Financial Auditors Report:** The Board was given an email and hard copy of the Auditors Report to review and take home. Greg explained that the report is received every year and there is always something that the auditors want the district to do or change. This is why Greg has someone from the Board open the bank statements and sign and date them monthly.

**2023 Annual Operational Report:** Greg clarified that this is something he emailed out to the board members because it is a lengthy report that explains how the everyday operations went for the 2923 mosquito season. The district is required to provide the board members with an annual report.

**Building update:**

* Urban sprawl is encroaching on the district’s current location, and we have no expansion options available at our current site except to move.
* The district has outgrown the current facilities, there is not enough room to safely store all the equipment and the existing lab is not in OSHA compliance.
* Port of Morrow chatter was that they would purchase our buildings and then relocate us to another piece of Port of Morrow property.
* The Port requested that the district provide them with an appraisal of the buildings.
* An appraisal of the districts buildings was provided to the Port of Morrow, but they thought the appraisal was too much. The POM said that we may be able to do some type of swap. The district is unsure what the swap consists of at this point. The port said they would send someone over to walk through our building on Monday, April 22, 2024…no one showed.
* Note: (Copies of the appraisals were presented to the board one appraisal was for depreciated cost of the buildings and the other appraisal was for replacement cost)

**Explore other options:**

* Greg contacted the Irrigon Planning department to see if there was any land available to purchase. They were able to give the district an interactive map showing where industrial zoning was located but did not know if it was for sale.
* Greg contacted Lee Docken of Mountain Valley Realty to see if he could help locate land that could accommodate NMVCD. Lee showed Greg a few locations and will continue to look.
* Greg talked with the Hermiston Plan Center, and they were very helpful. They provided the district with sample Request for Proposals (RFP) from other local municipalities. They also provided contact information for an engineer that would work with the district.
* A Banner Bank Regional loan officer is currently looking over the district’s financials for a Municipal Loan for the district. (A Loan is more likely if the district owns the property)

**NMVCD Building Plan Design:** Greg presented a rough draft plan of the future district building. The board stated that they would like to see the chemical storage in a separate building from the office/lab/vehicle storage building.

**Budget update:** Greg gave an overview of the proposed budget. Greg presented the board with a wage survey of other vector control municipalities in the area. Greg wanted the board to see how NMVCD’s manager and assistant manager wages compared to other municipalities. Greg is concerned that NMVCD managerial wages may not be competitive enough to pique the interest of quality managerial prospects when he eventually retires. Something to think about for the future.

**Option Levy:** Greg provided the board with a proposed four-year option levy that will be voted on in the November 5th 2024 General Election. A resolution will need to be approved and signed by the board at the June 25th 2024 Budget Hearing. Greg will then hand deliver the option levy to the Morrow County Clerk to be placed of the November 5th, 2024 ballot.

**Good of the order:**

**Pickup purchase:** Greg informed the board that the district needs to purchase a used ¾ ton or 1 ton 4x4 flatbed pickup truck to haul larvicides to the helicopter LZ. The pickup could also be utilized as an extra fogging truck as well.

**Motion:** A motion was made by Kevin Gilbertson to look for a truck in the price range of $20,000.00 up to 25,00.00 if it goes above $25,000.00. If the cost is more than $25,000 Greg would need to text the board members for approval, Pat Tolar seconded the motion. Motion passed.

**Mosquito Update:** We are hopeful that the river levels of the Columbia will stay down. We are scheduled to fly the helicopter next week. Right now, things are looking good.

**Next Budget Meeting:** May 22, 2024, 6:30pm @ NMVCD office

**Meeting Adjourned:** Pat Tolar moved to adjourn the meeting, seconded by Smokey Joe Wightman. The meeting was adjourned at 8:27pm.

Respectfully Submitted by:

Anita M. Baumgart, Acting Secretary